

**INTLPOL 298: Practical Training
Syllabus**

Terms: Aut, Win, Spr

Units: 1-3

Instructor: Chonira Aturupane

(Formerly IPS 298) Students obtain an internship in a relevant research or industrial activity to enhance their professional experience consistent with their degree program and area of specialization. Meets the requirements for Curricular Practical Training (CPT) for students on F-1 visas. The student is responsible for arranging their own internship. May be repeated 3 times for credit, up to 3 units total.

To enroll, please select INTLPOL 298 (01); this is Section 01 with Professor Aturupane. Please also list her as the advisor for CPT approval (*note: this is only for international students who must coordinate with the Bechtel I-Center*).

Enrollment in this course is strictly limited to MIP students. There are no prerequisites for this course.

This course may only be applied towards Customized Electives.

Prior to enrolling in INTLPOL 298 students are required to

- (i) Review the [CPT policy](#).
- (ii) Submit a concise [MIP Curricular Practical Training Proposal](#) to the Instructor (Chonira Aturupane) and the MIP Assistant Director (Jonathan Achter) that outlines the proposed project and work activities.
- (iii) Submit official documentation from the CPT organization to the Instructor (Chonira Aturupane) and the MIP Assistant Director (Jonathan Achter) that confirms the position, work to be performed, and employment dates.

The grading system for this course is a final Satisfactory/No Credit (S/NC) grade assigned at the end of the quarter.

To receive a Satisfactory (S) grade, students are required to

- (i) Submit a three-page (one-inch margins, double-spaced, Times New Roman 12-point font), summary of the work completed, skills learned, and reflection of the professional growth gained because of the internship. The summary should also include relevance to the degree program. The summary should be emailed to the Instructor (Chonira Aturupane) on the Friday prior to the grading deadline.
- (ii) An acknowledgement by the organization/supervisor that the work has been satisfactorily completed. Please arrange with your supervisor to email an acknowledgement of satisfactory work to the Instructor (Chonira Aturupane) on the Friday prior to the grading deadline.
- (iii) For graduating students enrolled in CPT during the Spring quarter (their final quarter at Stanford), the grading deadline is three days prior to the graduating student grading deadline.